

**Written statement of a non-key decision**  
**Shareholder Committee**

<b>Title</b>	<b>Guidance on Performance &amp; Decision Making for Cyber Quarter Ltd and Hoople Ltd</b>
Decision maker	Shareholder Committee Information about cabinet, including the names and contact details of the cabinet members, can be found here: <a href="http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251">http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251</a>
Date of decision	17 June 2024
Report exemption class	Open
Purpose	To adopt the guidance document as being the detailed framework that business planning and financial and performance information is reported by the companies to the Shareholder Committee.
<b>Decision</b>	That:  a) The Council's requirements for annual business planning for the companies shall follow the detailed Guidance;  b) Financial and performance information shall be reported to this Committee as set out in the guidance document; and  c) Notes the guidance in respect to decision making for and within the companies.
Reason for the decision	As set out in the report. Documents relating to this decision are available at <a href="http://councillors.herefordshire.gov.uk/mgIssueHistoryHome.aspx?Id=50048766">http://councillors.herefordshire.gov.uk/mgIssueHistoryHome.aspx?Id=50048766</a>
Options considered	None – Cabinet has specified in its Terms of Reference for the Shareholder Committee that there should be oversight by its committee to monitor financial and other information including risks.
Declarations of interest (see below)	
Call-in expiry date (decisions are not subject to call-in)	21 June 2024

where special urgency provisions apply)	
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Councillor: .....	Date 17 June 2024
Leader of the Council (Councillor Jonathan Lester)	

- a record of any conflict of interest declared by any executive member who is consulted by the member which relates to the decision;
- and
- in respect of any declared conflict of interest, a note of dispensation granted.